

TOWNSHIP OF LOWER MORELAND 640 RED LION ROAD, HUNTINGDON VALLEY, PA 19006

TEL: 215-947-3100 FAX: 215-947-3615

www.Lowermoreland.org

NON RESIDENTIAL OCCUPANCY CERTIFICATE AND INSPECTION APPLICATION

The purpose of this application is to allow the issuance of a Use and Occupancy Certificate for a change of occupancy of nonresidential buildings, structures and facilities where a building permit is not required. This application and accompanying fee shall provide the applicant to receive a Zoning review and Fire inspection. <u>A BUILDING, STRUCTURE OR FACILITY MAY NOT BE USED OR OCCUPIED WITHOUT FIRST RECEIVING A USE AND OCCUPANCY CERTIFICATE.</u>

A floor plan sketch of room spaces including their uses, sizes, locations and openings shall be provided with this application.

Business Name		Phone #
Email	Parcel #	
Business site Address		Unit
Business Mailing Address		Unit
		Phone #
Property Owner		Phone #
Property Owner's Address		
Sq. Footage (total Bldg./Tena	nt)/	Number of Floors (Bldg./Tenant)/
Building is: Single Tenant	or Multi-tenant	<u>:</u>
Parking: Number of Standard	d Spaces Nur	nber of Accessible Parking Spaces
Number of Employees: Full-	-Time	Part-Time
Certification from a fire-pro Existing fire alarm/detection	system provided?	ser) will be required at the Fire Inspection may be required for the new use product(s) storage** I/N Does it provide protection for all areas? Y/N be required at the Fire Inspection**
Any specialized fire protectio	n system provided	? Y/N What does this system protect?
Proof of applica	able NFPA certification	will be required at the Fire Inspection
Has a Knox Box been installed **All non-residen	•	ox Box located?equired to maintain a Knox Box system**
Date of Intended Occupancy	:	

Will any of the following activities take place on the property? Check all that apply.

Operations or processes	Storage or use				
□ Dry cleaning	□ Aerosols	☐ Highly toxic or toxic materials			
☐ Combustible dust production	□ Combustible fibers	□ Liquefied petroleum gases			
☐ Application or mixing of flammable finishe	s Compressed gases	□ Organic peroxides			
☐ Semiconductor fabrication	□ Corrosive materials	□ Oxidizers			
□ Woodworking	□ Cryogenic fluids	□ Pyrophoric materials			
☐ Organic coating production	□ Explosives/fireworks	□ Cellulose nitrate			
□ Industrial oven uses	□ Flammable gases	□ Reactive materials			
☐ Motor vehicle repair/fueling	□ Flammable solids	□ Others (describe)			
□ Welding	□ Flammable or combustil	☐ Flammable or combustible liquids			
☐ Laboratory chemical use	☐ Use of compressed or liquid gases				
Material Safety Data Sheets as well as m	aximum daily quantities for all practility may be required	roducts being stored or used at the			
Summarize the tenant's int	ended use(s). Use separate	sheet if necessary.			
In order to ensure that buildings are proper been compiled from applicable areas of the and have the items below in good order at a parts of the Occupancy process please cont	Code. Each tenant must supply the time of inspection. If you have	the information on the application we any questions regarding any			
□ Fire extinguishers properly located an		ction within last 12 months).			
Clear means of egress throughout theAddress numbers must be clearly visitwidth.	•	all be a minimum of 4" high and $lac{1}{2}$ "			
□ All required exit signs and emergency□ Emergency lighting circuits clearly ma					
 Proper fire resistance rating maintained at all fire rated assemblies (walls and ceilings). 					
 Proper clearance from combustibles provided for all electrical and mechanical equipment. 					
□ Proper commodity storage, i.e. heigh	it limitations, clearance to sprinkle	er heads and clear aisles etc.			
Proper operation of all electric, mech	nanical and plumbing equipment,	devices and fixtures.			
☐ Facility free of electrical hazards such	as exposed wiring, splices not en	closed in junction boxes. The			
Township reserves the right to requir	re the inspection and certification	of the electrical system by the			
Township's Third Party Electrical Und	lerwriting Service.				
Use and Occupancy Certificate Fee Schedule	:				
Less than 10,000 square feet	\$75				
□ 10,000 square feet and greater	\$150				
I acknowledge that this application do					
approvai is granted, a i	Fire Inspection is required within	14 days of occupancy.			
Authorized Person:	1	Date:			
Signature	Print	• •			